

WELCOME

and enjoy your stay with us



GALAXY
MOTEL

SERVICE DIRECTORY

RECEPTION

299

Office Hours	Mon – Fri	6.30am	–	10.30pm
	Saturday	7.00am	–	10.30pm
	Sunday	7.00am	–	9.00pm
After Hours	10.30pm – 6.30am Dial 0400 224 102 for assistance			
Check in	2pm			
Check out	10am			

EMERGENCY

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GOSFORD HOSPITAL

0 43 202 111

TAXI

0 131 008

CAR RENTALS

Avis	0 43 232 222
Budget	0 13 27 27
VIP Limousines	0 43 344 044
Hertz	0 13 30 39

AIRPORT SHUTTLES

Aussie Shuttles	0 1300 130 557
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LOCAL BUSES

Bus stop adjacent to the club on the Central Coast Highway.
Buses pass approximately every 25 minutes or every hour on the weekends.

WIFI CONNECTION

Free WIFI is one of the benefits of Gosford RSL membership.
The WIFI is an open network and does not require a password.

BREAKFAST

If you would like to order breakfast simply complete the menu requirements slip and deliver to the Motel Reception by 9pm the night before.

For those who have ordered the \$20 Breakfast on booking please see Motel Reception for Set Menu details.

GOSFORD RSL DINING HOURS

Lunch	Sun – Thur	11.30am	–	2.00pm
	Fri & Sat	11.30am	–	2.30pm
Dinner	Sun – Thur	5.00pm	–	8.30pm
	Fri & Sat	5.00pm	–	9.00pm

SERVICE DIRECTORY

BANKING

ATM located in the foyer of the Gosford RSL Club.

ROOM CHARGE FACILITIES

We offer the facilities to charge items purchased at Gosford RSL Club and at the Motel Reception Centre back to your room during your stay.

Whether purchasing from The Gardens, Gosford RSL Bottle Shop, The Galaxy Reception Centre or even Room Service you could have your purchases charged back to your room. These facilities may be charged to your room account until departure where you finalise your account. Your accommodation component will be charged on arrival and all other charges finalised on departure.

KEY CARDS

Please return your room key to reception on departure. If you have a Gosford RSL Club membership card you can retain this as it is valid to the end of the year.

BUSINESS REQUIREMENTS

Free WIFI available in all rooms.

Photocopying available at Motel Reception (charges apply).

BBQ FACILITIES

Located in the pool area at the rear of the Motel are BBQ Facilities for our guests to utilise. Cooking utensils are available to you through the Motel Reception. Crockery and cutlery are located in your kitchenette cupboard.

HEATED POOL, SPA AND SAUNA

Open daily from 8am to 9.30pm. For towels please contact the Motel Reception.

LOSS OR DAMAGE

See "Inn Keepers Act" on the rear of entry door.

DRY CLEANING

Same day service. Items to be left at reception by 9am (charges apply). Please Note: Service not available on weekends.

PILLOWS AND BLANKETS

Extra pillows and blankets are kept in the wardrobe.

PETS

Are strictly prohibited.

SERVICE DIRECTORY

SHOPPING HOURS

Coles Supermarket at West Gosford Centre 4324 5622

FOOD COOKING/REHEATING

A microwave is available in your room for your convenience.
Please refer to the "How to Use" Instruction Guide section of this folder.

LAUNDRY

The Guest Laundry is located between Rooms 33 and 34 on the first floor. If accessing the Guest Laundry from the ground floor you can use the stairwell between Rooms 8 and 9 for easy access.

The dryer and washing machine operate with \$1 and \$2 coins.

WASHING POWDER

Washing powder sachets are available at Reception for \$1 per sachet.

NOISE

We like to ensure our guests enjoy a good night's rest. If you find guests in other rooms are causing a disturbance after 11 pm, please contact Security on 0400 224 102. Should the behavior continue the offending guest will be asked to vacate the premises.

INSTRUCTIONS FOR APPLIANCES

MICROWAVE OVEN

Cooking / Reheating

- Step 1 Place the food in the centre of turntable and close the door.
- Step 2 Select the appropriate power level by pressing the Power Level Button repeatedly to select either high, medium high, medium, medium low, defrost or low/keep warm.
- Step 3 Select cooking time by pressing the 10 min, 1 min and 10s buttons.
- Step 4 Press the Start/30s button.
- Note To stop or cancel cooking time press Stop/Cancel button and repeat steps 2 onward.

Stopping during Cooking / Reheating

- To stop temporarily open the door.
To resume again close the door and press the Start/30s button.
To stop completely press the Stop/Cancel button.

Adjusting Cooking Time whilst cooking

Press Start/30s button for every 30 seconds of time you want added to the cooking time.

AIR CONDITIONER

Cool, Heat and Fan

- Step 1 Push button to set desired room temperature.
When cooling the most appropriate temperature setting would be 21°C or above and when heating the most appropriate temperature setting would be 28°C or below.
- Step 2 Push the Fan button to select fan mode of Auto, High or Low.
- Step 3 Push the On/Off button (push again to stop).

To set to Dry or Auto

- Step 1 Push the Mode to select dry or auto.
- Step 2 Push to set desired temperature (from 21°C to 28°C for dry).
- Step 3 Push the On/Off button to start (push again to stop).

POLICIES

FREE WIFI INTERNET CONNECTION

Guests must provide their own equipment with wireless capability.

Service reliability or availability is not guaranteed and maybe withdrawn entirely at any time without warning.

Galaxy Motel staff cannot provide support for guests' equipment or technical support in any other capacity.

Galaxy Motel takes no responsibility for any damage to guest's equipment as a result of using the Galaxy Wi-Fi. Including but not limited to viruses, spyware, identity theft, or even hardware failure.

Galaxy Motel takes no responsibility for the content accessed.

Accessing content deemed illegal or inappropriate will result in immediate disconnection.

Galaxy guests assume all responsibility for any costs incurred whilst online, including purchases.

OUR CHILDREN POLICY

The Gosford RSL Club and Galaxy Motel Children's policy requires children to be accompanied by an adult at all time.

This applies to Motel Rooms, the Pool Area and adjacent grounds.

Children are welcome at the Gosford RSL Club in unrestricted areas and the play area when accompanied by an adult.

Mini Mania play area is free and open daily for children of all ages. This indoor play area has a ball pitt, climbing frame as well as a games room with arcade games and x box's.

Children must be supervised at all times.

OUR NON-SMOKING & DESIGNATED SMOKING AREAS POLICY

This Policy is enforced to provide all guests, with the safest and most comfortable environment whilst permitting those guests who wish to smoke the manner in which to do so.

Smoking will be permitted on the balcony of the five designated smoking rooms.

Smoking will be permitted on the reserve at the rear of the pool area.

A cleaning fee of \$500 will be applied to guests who utilise non smoking areas for smoking.

POLICIES

COMPLIMENTARY ITEMS

The Galaxy Motel provides some items complimentary for your stay.

These items include shampoo, soap, shower caps, sanitary bag, tea, coffee, sugar, equal, biscuits and milk. These will be restocked daily if necessary.

NON-COMPLIMENTARY ITEMS

Other items are available for you to use during stay, if you wish to take them home these charges will be applied to your credit card.

Bathroom

Wall mounted dispenser	\$50 (soap or shampoo)
Kleenex holder	\$20
Towel	\$30
Hand towel	\$20
Wash cloth	\$10
Bath Mat	\$30
Hairdryer	\$50
Waste basket	\$30

Pool

Towel	\$30 (available from reception)
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Bedroom

Suitcase stand	\$100
Blanket	\$100
Bed runner	\$100
Pillow	\$50
Pillow cases	\$10
Waste basket	\$50

Kitchenette

Condiments tray	\$20
Kettle	\$50
Toaster	\$50
Microwave	\$200
Plate	\$10
Bowl	\$10
Cup/ saucer or mug	\$10
Cutlery	\$2
Wine glass	\$10

Wardrobe

Iron	\$50
Ironing board	\$50
Pillow	\$50
Blanket	\$100
Safe	\$300

POLICIES

GUEST TOILETRIES

Environmental issues such as Global Warming, Conservation of Resources and Reduction of Waste are of great concern to us. Normally a hotel / motel our size would use well over 250,000 small bottles of Shampoo, Conditioner and cakes of Soap every year - most of which are only partly used and will end up in landfill. Our solution is to incorporate environmentally responsible dispensing units in your bathroom - providing you with high quality, biodegradable Soap and Conditioning Shampoo in a factory sealed, hygienic and recyclable PET container. These cosmetic products are formulated for daily use and will gently cleanse while moisturising your skin and restore the natural vitality of your hair. All contents are dermatologically tested, with a balanced pH value of 5.5 and to 97% biodegradable. Simply squeeze the bottles to dispense the product. Disposable toothbrushes are available at reception.

TOWELS AND SHEETS

Every day millions of litres of water and chemicals, which have been used in the laundry process, empty into rivers around the world. You have the choice to make a difference. If you don't want us to change your towels and bed linen after one day, then let us know. Please hang the used towels on their racks, and / or place the card on your pillow in the morning for your room attendant, if you do not wish your bed linen changed.

BOTTLED WATER

To reduce our negative impact on the environment, the galaxy Motel has installed filtered water taps in all rooms in place of single use bottled water.